



**POSITION: *Project Manager (Category 1, Emission Reduction for Large Combustion Plants (LCP))***

**1. Objective(s) and linkages to Reforms**

A Reform Support Team (RST) at the Ministry of Environment and Natural Resources of Ukraine is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by the donors that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST will assist in filling the capacity gaps in the design and implementation of priority reform strategies and programs, while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

Emission Reduction for Large Combustion Plants (LCP) and correspondent support in implementing EU Industrial Emission Directive is part of the Government short- and mid-term priorities for 2017-2019. The Ministry has made this Reform one of its top priorities and is committed to building a healthy and transparent system that will aim to make Ukraine adherent to the international standards. The reform aims for five objectives:

- Development of the Roadmap for development of the National Plan for emission reduction for mining and metal industry
- Implementation of the Roadmap for development of the National Plan for emission reduction for mining and metal industry
- Facilitating of the adoption of the Concept on integrated permit system
- Developing of an Action Plan for implementation of the Concept on integrated permit system
- Ensure capacity development for Implementation of an Action Plan for implementation of the Concept on integrated permit system.

A Project Manager on Emission Reduction for Large Combustion Plants (LCP) is vitally needed to support the Ministry in the fulfilment of the Emission Reduction for Large Combustion Plants (LCP).

A highly qualified professional is needed to draft, supervise and support the necessary products (documents) related to the Emission Reduction for Large Combustion Plants (LCP). Fulfilment of this function by the Ministry personnel is not possible due to the limited number of civil servants with competences of best corporate governance standards and practices, and ability to adopt them in Ukraine.

**2. Duration and proposed timeframe:**

This consultancy appointment is expected to start on January 2, 2018 and has an estimated overall duration of 12 months. Subject to the availability of funding, the performance of the selected consultant and the specific needs of the RST, this appointment may be extended.

The Consultant shall deliver services in Ukraine and for no less than working 20 days per calendar month.

**3. Main Duties and Responsibilities:**

- *Coordination and facilitation of reform implementation process:*
  - development the sector's reform agenda and work planning;



- engagement of relevant stakeholders (experts, government officials, donors, etc.) to Working Group activities;
  - resolution of problems and obstacles encountered during implementation process, identifying and communicating important issues requiring decision of the RST Director and/or Reform Council;
  - mentoring and coordination of the Legal Approximation Expert assigned to the project.
- *Working Groups support:*
- project management support (development of project/reform implementation plan, risk management, change management, etc.);
  - Manage changes to laws and secondary legislation;
  - preparation of timely and quality reports and status updates on reform implementation progress to the EU Affairs Deputy Minister and the RST Director.

The Project Manager will be subordinated to the RST Director.

#### **4. Qualifications, Skills and Experience:**

##### **4.1. Qualifications and skills:**

- Master's degree in Economics, Law, Project Management or Environmental science/ Environmental management / Environmental protection
- Strong organizational management, communication and presentation skills
- PC literacy (PowerPoint, Project, Excel, Word)
- Fluency in Ukrainian and English

##### **4.2. General professional experience:**

- More than 10 years of general professional experience, including 2 years in the areas relevant to the environmental protection issues
- Prior experience of work in public services is a plus

##### **4.3. Specific professional experience:**

- Minimum 5 years of experience in project management (preferably in public administration or environmental protection)
- Proven knowledge and professional experience in public management
- Experience with the reform implementation in Ukraine, especially as related to the Emission Reduction for Large Combustion Plants (LCP) is a plus
- Experience with government entities and their mandate and processes is an asset

#### **5. Assignment Value**

The estimated monthly value of this consultancy position is in the region of 1200 – 1800 EUR. The funding source of this assignment is the EBRD-Ukraine Stabilisation and Sustainable Growth Multi-Donor Account. Selection and contracting will be subject to the availability of funding.



## 6. Submissions

Submissions must be prepared in English and delivered electronically by November 26, 2017 23.59 (Kyiv time) to the following address: [rst@menr.gov.ua](mailto:rst@menr.gov.ua).

All submissions must include:

- a completed Application Form  
<https://drive.google.com/open?id=0BxGHsVN8dq3oel8wckxaVGZjVmc>,
- the candidate's Curriculum Vitae and Reference Letter from a recent supervisor (original in English, or Ukrainian with English translation) together with the contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate. Reference checks will be conducted at the discretion of the Recruitment Committee and Recruitment Panel and with prior approval of the candidate.

Only complete submissions, containing the above, can be considered. Selected applicants will be invited to the interview.

## 7. Selection Procedure

Following the evaluation of all applications received, selected candidates will be invited to a brief written test in the Ministry of Ecology and Natural Resources of Ukraine (35, Metropolita Vasylia Lypkivskoho Street, Kyiv, 03035) covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.